

SJFM Meeting Minutes

Date of Meeting: **June 16, 2008 (7pm)**
Location: Mark's house

Who attended: Colin Greene
Laurel Anne Hasler
Emily Doyle
Sarah Hansen
Mark Wilson
(Lori and Devon sent their regrets)

Topics discussed: 1) Updates
2) Finances and Bank Account
3) Vendors (leaving early, no-shows)
4) June 21 Market Responsibilities
5) Root Cellar Campaign

1) Updates

- Windy Meadows: FB complaint (and a few comments from customers) re. having their meat exposed; told them we've gotten mostly positive feedback; just this one concern;
- Sarah spoke with them, made suggestions, stressed how much we want them there. The meat they were selling was processed that morning!
- Tell vendors that part of their job may be to educate people on their product.

2) Finances and Bank Account

- We have \$913 in the bank (minus coffee stuff)
- We took in \$280 in coffee sales last week
- Bank account: Colin, Sarah, LA, Emily will be signers
 - TD/Canada Trust: Branch on Elizabeth Ave. (by Canadian Tire)
 - Two people should be signing cheques: Colin and someone else
 - Wednesday at 1pm: signers will meet at TD to open account

3) Vendors (leaving early, no-shows)

- Vendors leaving before the end of the market: Make sure they put out a sign that says "Sold Out"; having them just get up and leave looks bad, is demoralizing for the other vendors;
- No-shows: Ask for two days notice? Require vendors to cancel by noon on Thursday?
- Future solutions: Vendors to pay for a month at a time? pay a week in advance? We need to come up with a good plan to deal with this issue.

4) June 21 Market Responsibilities (LA, Lori, and Colin away this week)

Before the market:

- Media: Sarah and Mark

Minutes recorded by:
Laurel Anne Hasler
(SJFM Committee Secretary)

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- Restock supplies: Sarah (see specifics below)
- FB event: Mark (make LA an admin)
- Vendors confirmed: Lori
- Volunteers confirmed: LA
- Buskers: Elsa

The day of:

- Table set-up/Vendor placement: Emily
- Taking the sign out: Sarah
- Volunteers: Sarah?
- Taking recycling: Mark (or bottle guy)
- Taking compost: Mark
- Table layout (Emily)
- Collect money and give receipts (Devon)

Coffee supplies (what we need):

- Hot chocolate + whipped cream
- Coffee urn: Sanipro (if possible)
- Soy milk
- 2L milk
- 2L cream
- paper napkins

5) Root cellar campaign

- Food Security Network
- Sarah to have story done at the Independent
- Talk to farmers, ask them how to get the word out
- Mark: make the media make it a big deal
- We need to set up a meeting to talk about this some more

Decisions made:

- Farmers are the only ones who can have two tables

Other suggestions:

- Chalkboard (standing) for what everyone has at each market, including a list of what is going to be coming into season and when
- 'To do' list for different jobs we each do for when one of us is absent

Notes:

- Mark not taking a table this week, but will next week